

VARIOUS CONTRACT CATEGORIES AT NFL, NANGAL UNIT

JOB CATEGORY NO.	JOB DESCRIPTION	ESTIMATED VALUE(Rs. Lakh/annum) exclusive of GST
(A) MECHANICAL DEPARTMENT		
1.	ARC for Mechanical Maintenance jobs and providing manpower assistance in the form of IBR Welders, Riggers, Refractory mason, Drivers, LP Welder, Crane operator, Unskilled manpower for execution in running/ partial shutdown/ breakdown / annual turnaround of plants. Maintenance jobs such as replacement overhauling / repair of plant machinery/equipment's, Testing and Certification of Lifting Tools Tackles, Overhead Cranes, opening & boxing up of flanged joints, replacement of Heat Exchanger domes, tube bundles/ vessels/valves/traps etc. and site fabrication & erection jobs of CS/AS/SS material including piping of LP/HP.	210.00
2.	Contract for Annual Turnaround and Misc. Mechanical Jobs <ul style="list-style-type: none"> • Replacement/straightening of coils of Platen Super Heater/Final Super Heater, Single Corrugated CS Bellow / SS Expansion bellows and damaged casing plates of boilers. In-situ replacement of Bank Tubes, Economizer / Super Heater Coils /Air heater tubes of BHEL/IJT make Steam boilers. • Opening and boxing up of manhole, Spargers & Manway trays of Reactors, strippers and replacement of Louvers of prilling Towers. • Replacement, fabrication & erection of LP/HP piping, opening/boxing up and replacement of tube bundles domes, flanges & valves of heat exchanger / vessels & equipments 	22.50

**APPLICATION FORM FOR REGISTRATION/PRE-QUALIFICATION OF PARTIES FOR
MECHANICAL MAINTENANCE JOBS AS MENTIONED IN ANNEXURE-I, FOR PERIOD
2022-25**

Sr.No. of categories applied for as per Annexure-1: -									
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S No.	Description	Annexure No.	Status of Enclosure	Document/Page No. /Remarks
1	A) Name of Applicant/ Firm/Company I) Nationality II) Full Address		Yes /No	
	B) Company Profile		Yes /No	
	Party's constitution giving status such as sole proprietorship / partnership or limited/private firm etc. and also provide photo copy of documentary evidence duly attested by Notary.		Yes /No	
	C) Year of Establishment & place of Business	II	Yes /No	
	D) Latest Bank Solvency certificate Amounting to Rs. 30% of estimated value issued by Nationalized/ Scheduled Bank of India (Bank solvency issued , 12 months prior to the date of issue of NIT shall also be considered, valid unless otherwise expired.)	V	Yes /No	
2	A) Provident Fund Code No.(duly certified copy to be enclosed).	VI	Yes /No	
	B) ESI Code No. (Duly certified copy to be enclosed).	VI	Yes /No	
	C) Details if Labour License. (Duly certified copy to be enclosed).	VI	Yes /No	
	D) Permanent Account Number (PAN) .(duly certified copy to be enclosed).	VI	Yes /No	
	E) Goods & Service Tax Registration Number Reg - 06 (duly certified copy to be enclosed).	VI	Yes /No	
	F) If the party is registered as Micro/Small/Medium Enterprises as per MSMED Act.2006, the same may be confirmed by the party and submit a photocopy (self certified) of registration certificate thereof. Otherwise it will be construed that the party is not registered as per MSMED Act,2006	VI	Yes /No	
	G) A list of persons who are working with Applicant in any capacity and who are near relatives to any of the employees of Owner(NFL) or in the Ministry/Department should be submitted(Names are to be intimated if employment is given to such persons at later date)	VI	Yes /No	

3	A) Annual Turnover during last three financial years(Self attested copies of audited balance sheet and P&L Account to be enclosed)	II	Sr. No. 4	Yes /No	
4	Has applicant or any of his partner or shareholders been black-Listed or De-Listed or put on Holiday List from approved List of contractors or demoted to Lower class or order passed or banning/suspending business with the applicant etc. by any Deptt. in the Past?	IV		Yes /No	

NOTE:-

1. The enlistment of Contractor shall be at the entire discretion of NFL based on objective evaluation of the details regarding past experience, Technical & financial competence and resourcefulness of the Contractors/Firm/Companies.
2. NFL reserves the right to issue/ non-issue or reject Tender document to any party, however, where enquiries are made by the bidder, reason for rejecting the tender or non-issue of tender document will be disclosed to the prospective bidder.
3. All the parties are requested to apply for prequalification with all the required documents in one go. Incomplete application forms are liable to be rejected.

Declaration by Contractors:

All the information filled herein and attached hereto are true to the best of my knowledge and behalf. I/We declare that the event of finding them false, the enlistment if made ,will stand cancelled without any notice or reference thereof ,please. It is further certified that I/We will not get myself/ourselves registered under more than one name.

Signature by authorized person of the Firm/ Company with seal

APPLICATION FORM AND ELIGIBILITY CRITERIA FOR REGISTRATION/PRE-QUALIFICATION OF PARTIES FOR MECHANICAL MAINTENANCE JOBS AS MENTIONED IN ANNEXURE-I, FOR PERIOD 2022-25

(Documents to be submitted by the party)

Sr. No. of categories applied for as per Annexure-I: -	
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The Party, in order to become eligible to prequalified for participate in the bid, need to meet the following eligibility criteria and submit the self-certified documentary evidences in support thereof, failing which the party shall not be prequalified.

Techno-Commercial Criteria

Sr. No.	Eligibility Criteria	Supporting Documents Required	Document submitted Yes/no	Page no.
1	a) The party shall submit the status (i.e. Name and complete Address) of the firm/company along with its constitution such as Sole Proprietorship / Partnership Firm or Limited / Private Company, Year of Establishment and Place of Business, etc. and	Name & Complete Address		
		<ul style="list-style-type: none"> • In case of sole proprietorship, the party shall submit affidavit on Non-Judicial stamp paper of appropriate value in original, duly attested by notary regarding status / style of the business entity as per Annexure-III 		
		<ul style="list-style-type: none"> • Partnership firm shall submit a copy of Partnership Deed attested by notary 		
		<ul style="list-style-type: none"> • Company shall submit a notarized copy of Certificate of Registration / Incorporation and a copy of Articles of Association and Memorandum of Association 		
	b) Affidavit on Non-judicial paper in original that party has Not blacklisted and Power of Attorney / Authorization ,	<ul style="list-style-type: none"> • Affidavit in original for Not blacklisted of the party as per Annexure-IV 		
		<ul style="list-style-type: none"> • The party shall submit Notarized/ Certified copy of Power of Attorney on Non-Judicial stamp paper of appropriate value duly attested by Notary /Magistrate in case of Sole Proprietor / Partnership Firm / Company or Authorization (backed by Board Resolution) in case of a Company in favour of a person who has signed the tender documents on behalf of tenderer / Firm / 		

		Company		
2	a) The party should have valid Permanent Account Number (PAN), GST Registration No., PF Registration No. and ESI Registration No. b) The party shall submit Declaration form / Disclosure regarding any relation (s) with employees of NFL, Downloading of tender forms from NFL website etc.	Declaration format i.e. Relationship with NFL employee, PF, PAN, ESI, MSME etc. (Annex. V)		
		Self-attested Copy of PAN Card.		
		Self-attested Copy of GST registration certificate (Form GST REG 06)		
		Self-attested Copy of P.F Registration number issued by PF Authorities.		
		Self-attested ESI Registration number issued by ESI Authorities, etc Self-attested MSME Registration.		
3A	The party should have successfully completed "Similar Works" with completion certificate, during the last seven years ending last day of previous month in which NIT has been issued. CATEGORY-1 Definition of " SIMILAR WORK " ARC for Mechanical Maintenance jobs and providing manpower assistance in the form of IBR Welders, Riggers, Refractory mason, Drivers, LP Welder, Crane operator, Unskilled manpower for execution in running/ partial shutdown/ breakdown / annual turnaround of plants. Maintenance jobs such as replacement overhauling / repair of plant machinery/equipment's, Testing and Certification of Lifting Tools Tackles, Overhead Cranes, opening & boxing up of flanged joints, replacement of Heat Exchanger domes, tube bundles/ vessels/valves/traps etc. and site fabrication & erection jobs of CS/AS/SS material including piping of LP/HP.	The party shall submit a copy of Work orders alongwith Completion Certificate with full technical scope of work & commercial details indicating work order value, the contract period, executed value and date of completion from the concern organization in support of technical eligibility at least one of the following: a) Three similar completed works each costing (annualized in case of Rate Contract) not less than ₹ 74.34 lakhs inclusive of GST or		
		b) Two similar completed works each costing (annualized in case of Rate Contract) not less than ₹ 92.93 lakhs inclusive of GST or		
		c) One similar completed work costing (annualized in case of Rate Contract) not less than ₹ 148.68 lakhs inclusive of GST.		
3B	The party should have successfully completed "Similar Works" with completion certificate, during the last seven years ending last day of previous month in which NIT has been issued. CATEGORY-2 Definition of " SIMILAR WORK " Contract for Misc. Mechanical Jobs during Annual Turn Around/shut down/low value contract • Replacement/straightening of coils of Platen Super Heater/Final Super Heater, Single Corrugated CS Bellow / SS Expansion bellows and damaged	The party shall submit a copy of Work orders alongwith Completion Certificate with full technical scope of work & commercial details indicating work order value, the contract period, executed value and date of completion from the concern organization in support of technical eligibility at least one of the following: a) Three similar completed works each costing (annualized in case of Rate Contract) not less than 40% amount of the estimated cost of work ₹ 26.55 lakh . i.e. ₹ 10.62 lakhs (inclusive of GST). Or		
		b) Two similar completed works each costing (annualized in case		

	<p>casing plates of boilers. In-situ replacement of Bank Tubes, Economizer / Super Heater Coils / Air heater tubes of BHEL/IJT make Steam boilers.</p> <ul style="list-style-type: none"> Opening and boxing up of manhole, Spargers & Manway trays of Reactors, strippers and replacement of Louvers of prilling Towers. Replacement, fabrication & erection of LP/HP piping, opening/boxing up and replacement of tube bundles domes, flanges & valves of heat exchanger / vessels & equipments 	<p>of Rate Contract) not less than 50% amount of the estimated cost of work ₹ 26.55 lakh. i.e. ₹ 13.28 lakhs (inclusive of GST). or</p> <p>c) One similar completed work costing (annualized in case of Rate Contract) not less than 80% amount of the estimated cost of work ₹26.55 lakh. (alongwith completion certificate) i.e. ₹ 21.24 lakhs (inclusive of GST)</p>		
4	<p>Average Annual financial turnover of the party during the last 3 years ending 31st March of the previous financial year should be at follows for one year (inclusive of GST)</p> <p>For category -1 ₹74.34 lakhs (inclusive of GST)..</p> <p>For category -2 ₹7.97 lakhs (inclusive of GST)..</p>	<p>Party shall submit self-attested copies of Audited Balance Sheet and Profit & Loss A/c for the last three financial years ending on 31st March of the previous financial year.</p> <ul style="list-style-type: none"> FY 2019-20, FY 2020-20 FY-2021-22 <p>In case the party do not fall under the ambit of statutory audit, and do not have audited annual reports/audited Balance Sheets and Profit & Loss Statements, shall submit a statement certified by Statutory Auditor / practicing Chartered Accountant as documentary evidence in support thereof.</p>		

- The enlistment of Contractor shall be at the entire discretion of NFL based on objective evaluation of the details regarding past experience, Technical & financial competence and resourcefulness of the Contractors/Firm/Companies.
- NFL reserves the right to issue/ non-issue or reject Tender document to any party, however, where enquiries are made by the bidder, reason for rejecting the tender or non-issue of tender document will be disclosed to the prospective bidder.
- All the parties are requested to apply for prequalification with all the required documents in one go. Incomplete application forms are liable to be rejected.

Declaration by Contractors:

All the information filled herein and attached hereto are true to the best of my knowledge and behalf. I/We declare that the event of finding them false, the enlistment if made, will stand cancelled without any notice or reference thereof, please. It is further certified that I/We will not get myself/ourselves registered under more than one name.

Signature by authorized person of the Firm/ Company with seal

Performa for proprietorship

An Affidavit on **Original on** Non Judicial stamp paper of Rs. 50/-duly attested by Notary

AFFIDAVIT

I, _____ S/o Sh. _____ resident of _____ do hereby solemnly affirm and declare as under:

1. That on ____ (Date of start of business), I the deponent has started business under the name and style of Proprietorship as a sole proprietor and at present M/s _____ is a sole proprietorship firm.
2. That the deponent is holding documents like PAN NO. _____, Goods & Service Tax Registration No. _____ Provident Fund A/c No. _____, ESI No. _____ and Bank A/c No. _____ etc. in the name of sole proprietorship Firm.
3. That my above declarations are true and correct, in case, my above declaration found incorrect, in that event, my bid / tender may be rejected, NFL shall be fully competent to take the necessary action as deemed fit.

DEPONENT

VERIFICATION

Verified that the above contents of my affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

DEPONENT

Place _____

Date: _____

PERFORMA FOR BLACKLISTING

Affidavit on Non-Judicial stamp paper of Rs. 50/- (Minimum) and Notary attested

I/WeS/o
Sh..... Resident
of.....in the capacity of
(Proprietor/Partner/Authorized representative of Firm of M/s
..... Solemnly affirm & declare as under:-

- a) That my/our firm/sister concern etc. has not been black listed or put on holiday list by any Institutional Agency/Government Department/Public Sector Undertaking in last 3 years for participating in the tender.
- b) No other firm / sister concerns/associates belonging to the same groups are participating/submitting documents for prequalification.
- c) That information furnished by me / us in respect of above prequalification is true and correct and nothing has been concealed. In case any of the information is found to be false and/or incorrect at any stage, NFL shall be at liberty to take the necessary action as deemed fir

Deponent

(Seal of the party)

Verification

It is verified that the above contents / facts are correct and true to the best of my knowledge and belief and nothing has been concealed therein.

Deponent
(Seal of the party)

Date:

(Attested by Notary public)

DECLARATION FORM

ANNEXURE-V

The following declaration to be signed by the applicant and to be submitted along with required documents which would be duly self-certified:

S. No	Description			
1.	If applicant has relations whether by blood or otherwise with any employees of NFL (Owner), the tenderer must disclose the relation at the time of submission of tender, failing which, NFL shall reserve the right to reject the request or rescind the registration.	YES /No If yes ,give the following details)		
		Name & Designation of Employee	Place of posting Relation with employee	Relation with the employee
2.	P.F. Registration No of the Contractor to be intimated along with the documentary proof (self-certified) thereof.			
3.	PAN No. of the contractor to be intimated along with the documentary proof (self-certified) thereof.			
4.	Latest Bank Solvency certificate Amounting to Rs. 30% of estimated value issued by Nationalized/ Scheduled Bank of India (Bank solvency issued, 12 months prior to the date of issue of notice for prequalification shall also be considered, valid unless otherwise expired.)			
5.	<u>GST Registration No.</u> of the firm / company issued by Goods &Service Tax authorities along with Documentary Proof (self-certified) thereof.			
	<u>Accounting Code No.</u>			
	<u>GST No.</u> linked with PAN No. mentioned at Sl. No.3			
6.	ESI Registration No. along with the documentary proof (self-certified) thereof.			
7.	If the party is registered as Micro/Small/Medium Enterprises as per MSMED Act.2006, the same may be confirmed by the party and submit a photocopy (self-certified) of registration certificate thereof. Otherwise it will be construed that the party is not registered as per MSMED Act,2006			
8.	The applicant shall submit: a) The Name and Address of the firm / company along with its constitution giving style / status of the same such as Individual / Proprietorship Firm / Partnership Firm / Public or Pvt. Ltd. Firm / Company etc. along with its copies duly attested by Notary Public as evidence.	Yes / No (If yes, a self-certified copy of registration certified copy to be submitted) (Mentioned the category i.e. Micro/Small /Medium		
	b) Year of Establishment			
	c) Place of Business.			

Signature of applicant with Seal

Place : _____

Dated : _____

(To be submitted in Envelope No. II)
DECLARATION FORM-I

Ref No.:

Date: 19.09.2022

To,

DGM (Mech.)
National Fertilizers Ltd.
Naya Nangal**Sub:** Prequalification of parties for Mechanical Category 1 & 2

Dear Sir,

I/We _____ have read the conditions of tender attached hereto and agree to abide by such conditions. I/We offer to do the job of “_____” work at the rates quoted in the attached Schedule of Rates and in accordance with the specifications, standards and instructions in writing to the Engineer-in-charge of M/s. National Fertilizers Limited and hereby bind myself/ourselves to complete the work schedule and progress of work.

I/We further agree to abide by all the conditions of contract and to carry out all work within the specified time in accordance with specifications of materials and workmanship and instructions referred to in the Notice Inviting Tenders.

I / We agree to accept payment by ECS / EFT from your Bank i.e. SBI, Naya Nangal, Branch Code: 0689. Details of my/our Bank A/c No. is as under:

Bank A/c No. (In SBI / any Nationalized Bank)	
Name & Address of the Bank & Branch	
Branch Code:	
IFSC Code	

In case of acceptance of the tender by National Fertilizers Limited, I/We bind myself/ourselves to execute the contract as per the conditions mentioned in the tender documents, failing which, I/We shall have no objection to the forfeiture of the Earnest Money lodged with National Fertilizers Limited, Nangal Unit.

Thanking you

Yours faithfully

For M/s _____

(Signature of Contractor/Tenderer with SEAL)

Address: _____